The project management plan describes how the team will execute, monitor, control, and close the project. While

it has some unique information, it is primarily comprised of all the subsidiary management plans and the baselines.

The project management plan combines all this information into a cohesive and integrated approach to managing

the project. Typical information includes:

• Selected project life cycle

• Processes used to manage the project and information on how they have been tailored

• Tools and techniques that will be used in the project management processes

• Specifi c approaches to meet project objectives

• Variance thresholds

• Baseline management

• Timing and types of reviews

The project management plan contains plans for managing all the other knowledge areas as well as other specifi

c aspects of the project. These take the form of subsidiary management plans and can include:

• Scope Management Plan

• Schedule Management Plan

• Requirements Management Plan

• Cost Management Plan

• Quality Management Plan

• Human Resources Management Plan

• Communications Management Plan

• Risk Management Plan

• Procurement Management Plan

• Stakeholder Management Plan

• Change Management Plan

• Confi guration Management Plan

• Process Improvement Plan

The project management plan also contains baselines. Common baselines include:

• Scope baseline

• Schedule baseline

• Cost baseline

In addition, any other relevant, project-specifi c information that will be used to manage the project is recorded

in the project management plan.

The project management plan can receive information from all the subsidiary management plans and baselines.

Because it is the foundational document for managing the project it also provides information to all subsidiary

plans. In addition, the project management plan provides information to all other integration processes and

the work performance information from all the control processes.

You can use the element descriptions in Table 2.1 to assist you in developing a project management plan.

PROJECT MANAGEMENT PLAN

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project Title:** |  | | **Date Prepared:** | |  |
| **Project Life Cycle** | | | | | | |
| **Phase** | | | | **Key Deliverables** | | |
|  | | | |  | | |
|  | | | |  | | |
|  | | | |  | | |
|  | | | |  | | |
|  | | | |  | | |
| **Project Management Processes and Tailoring Decisions** | | | | | | |
| **Knowledge Area** | | **Processes** | | | **Tailoring Decisions** | |
| Integration | |  | | |  | |
| Scope | |  | | |  | |
| Time | |  | | |  | |
| Cost | |  | | |  | |
| Quality | |  | | |  | |
| Human Resources | |  | | |  | |
| Communication | |  | | |  | |
| Risk | |  | | |  | |
| Procurement | |  | | |  | |
| Stakeholders | |  | | |  | |

PROJECT MANAGEMENT PLAN

**Process Tools and Techniques**

|  |  |  |  |
| --- | --- | --- | --- |
| **Knowledge Area** | | | **Tools and Techniques** |
| Integration | | |  |
| Scope | | |  |
| Time | | |  |
| Cost | | |  |
| Quality | | |  |
| Human Resources | | |  |
| Communication | | |  |
| Risk | | |  |
| Procurement | | |  |
| Stakeholders | | |  |
| **Project Aproaches**  **Variances and Baseline Management** | | | |
| **Scope Variance** | **Scope Baseline Management** | | |
| **Schedule Variance** | **Schedule Baseline Management** | | |
| **Cost Variance** | **Cost Baseline Management** | | |
| **Project Reviews** | | | |
|  | | | |

**Subsidiary management plans**

**Baselines**